



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, March 20, 2017

	Gordon Andrews	Mel Conroy	Linda Braga	Stu Hall	Diane Ruxton	Melinda Tarsi	Bill McAvoy
Present		✓	✓	✓	✓	✓	✓

Also in attendance was Kim Roy, Selectman; Barbara Gaynor, Town Clerk.

Mel Conroy called the meeting to order at 7:02pm.

Meeting was recorded by Area 58.

Mail

A letter was received from Norfolk County regarding the rate for the upcoming school year. All rates will be staying the same for Vocational Students attending Norfolk Agricultural Vocational School.

An email was received from Norfolk Agricultural. As of now, they will not be looking for any funds from Silver Lake for the upcoming school year.

Reserve Fund Transfer

A Reserve Fund Transfer was submitted by Charlie Seelig in the amount of \$2,164.00 to be transferred to the Law Account to pay a March Legal bills. Stu Hall made a motion to approve the Reserve Fund Transfer. Seconded by Bill McAvoy. Motion passed unanimously.

Meeting with the Health Agent

Cathy Drinan, Health Agent, came in to discuss an increase in her budget. There has been an increase of \$475.00 for the MHOA Conference (Health Agent Conference) that she attends yearly. In the past, MHOA has paid for 2 people from the town to attend the conference. They are no longer funding two people, they will fund one and Cathy is asking the Town to fund one plus two nights at a hotel. This would be an increase that would be in her budget going forward, not just for this year as both she and the Chairman of the Board of Health attend the Conference.

Meeting with the Water Superintendent

Keith Swanson, Water Superintendent, came in to discuss an increase on line 107 of his budget. He would like to keep that line at \$100,000.00 for emergencies. They have already spent close to that this year and he would feel better if he had that money available to him if something went wrong. The Committee suggested treating it like a Reserve Fund and putting \$50,000.00 in the Maintenance Line and another \$50,000.00 in the Water Reserve just in case. Then there would be a good mix of Capital and Reserve. After some discussion it was decided that Mel Conroy would arrange a time for the Finance Committee to meet with the Superintendent and the Water Commission to discuss the matter further.

Article 4 Budget Lines

Line 6 – Stu Hall made a motion to recommend \$63,000.00 for Law. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 9 - Stu Hall made a motion to recommend \$25,999.00 for Audit. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 58 - Stu Hall made a motion to recommend \$16,785.00 for Fire Station Maintenance. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 60 – Stu Hall made a motion to recommend \$21,500.00 for Fire Medical Supplies. Seconded by Bill McAvoy. Motion passed unanimously.

Line 67 – Diane Ruxton made a motion to recommend \$527.00 for Sealer Wts/Measure Expense. Seconded by Stu Hall. Motion passed unanimously.

Line 72 – Bill McAvoy made a motion to recommend \$0.00 for Comm Center Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 83 – Stu Hall made a motion to recommend \$6,221.00 for Highway Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 95 - Stu Hall made a motion to recommend \$6,020.00 for Cemetery Supplies and Equipment. Seconded by Bill McAvoy. Motion passed unanimously.

Line 101 – Stu Hall made a motion to recommend \$ 60,579.00 for Water Insurance. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 102 – Diane Ruxton made a motion to recommend \$19,000.00 for Water Retirement. Seconded by Bill McAvoy. Motion passed unanimously.

Line 109 - Stu Hall made a motion to recommend \$3,190.00 for Recycling Office Expense. Seconded by Bill McAvoy. Motion passed unanimously.

Line 115 – Diane Ruxton made a motion to recommend \$7,873.00 for Health Expense. Seconded by Bill McAvoy. Motion passed unanimously.

Line 118 – Stu Hall made a motion to recommend \$15,233.00 for Landfill Engineering & Monitoring. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 124 – Stu Hall made a motion to recommend \$1,300.00 for Veterans Agent Salary. Seconded by Bill McAvoy. Motion passed unanimously.

Line 126 – Stu Hall made a motion to recommend \$ 195,700.00 for Veterans Benefits. Seconded by Bill McAvoy. Motion passed unanimously.

Line 131 – Stu Hall made a motion to recommend \$101,691.00 for Library Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 133 – Stu Hall made a motion to recommend \$13,216.00 for youth & Rec Expense. Seconded by Linda Braga. Motion passed unanimously.

Line 137a – Bill McAvoy made a motion to recommend \$ 202,000.00 for Cable Television. Seconded by Diane Ruxton. Motion passed unanimously.

Line 142 – Diane Ruxton made a motion to recommend \$500.00 for Beautification Committee. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 151 – Diane Ruxton made a motion to recommend \$1,129,620.00 for Plymouth County Retirement. Seconded by Stu Hall. Motion passed unanimously.

Line 152 – Stu Hall made a motion to recommend \$1,067,280.00 for Group Insurance Town Share. Seconded by Bill McAvoy. Motion passed unanimously.

Line 153 – Stu Hall made a motion to recommend \$117,290.00 for Medicare Town Share. Seconded by Linda Braga. Motion passed unanimously.

Line 154 – Stu Hall made a motion to recommend \$265,000.00 for Insurance. Seconded by Melinda Tarsi. Motion passed unanimously.

Liaison Updates

Veterans – Will Corey said to expect increases due to the number of people receiving services.

Wage and Personnel – They will be meeting with the Counselor next week.

Bill McAvoy will now be the Liaison to Capital Planning.

Calendar

3/20 – Capital Plan, Board of Health, Police Chief

3/27 – Wage & Personnel, Water, Bob Badore?

Diane Ruxton made a motion to adjourn at 8:10pm. Seconded by Stu Hall. Motion passed unanimously.

Respectfully Submitted,

Linda Braga
Clerk